

## STANDARDS COMMITTEE - WORK PROGRAMME 2006/7

ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES	DATE ENTERED INTO WORK PROGRAMME / SOURCE
<b>Meeting date: 14<sup>th</sup> February 2007 – The deadline for reports for this meeting is 22<sup>nd</sup> January 2007</b>			
Plain English Codes and Protocols	To receive a report outlining plans to create a plain English guide to the local codes and protocols.	Corporate Governance Officer Amy Bowler	
Draft Standards Committee Annual Report 2006/2007	To seek Members' input on content of the Standards Committee annual report 2006/2007. The report provides proposals and suggestions for content, and a draft report.	Corporate Governance Officer Amy Bowler	
Parish Council Training	To receive and consider a report detailing the outcome of the annual review of available governance and other related training for Parish Council Members and Clerks and the extent of take up within Parishes in Leeds.	Corporate Governance Officer Amy Bowler	
Adjudication Panel Decisions/Notable Cases	Regular report detailing the most recent Adjudication Panel decisions and any other notable standards cases.	Corporate Governance Officer Amy Bowler	
Draft Code of Practice for determination of regulatory matters	To receive and consider a report outlining a combined draft code of practice for the determination of planning, licensing and gambling matters.	Section Head Regulatory & Enforcement Gill Marshall	
Annual report on the Monitoring Officer Protocol	The Monitoring Officer will report to the Standards Committee regarding whether the arrangements set out in the Protocol have been complied with and will include any proposals for	Principal Corporate Governance Officer Kate Sadler	

## STANDARDS COMMITTEE - WORK PROGRAMME 2006/7

ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES	DATE ENTERED INTO WORK PROGRAMME / SOURCE
	amendments in the light of any issues that have arisen during the year.		
Use of Resources Assessment – Comprehensive Performance Assessment	To receive a report outlining the results of the Use of Resources section of the Comprehensive Performance Assessment	Head of Governance Services Andy Hodson	
<b>Meeting date: 11<sup>th</sup> April 2007 – The deadline for reports for this meeting is 19<sup>th</sup> March 2006</b>			
Final Standards Committee Annual Report 2006/2007	To seek Member's approval for the final draft of the Standards Committee Annual Report 2006/2007.	Corporate Governance Officer Amy Bowler	
Adjudication Panel Decisions/Notable Cases	Regular report detailing the most recent Adjudication Panel decisions and any other notable standards cases.	Corporate Governance Officer Amy Bowler	
Standards Committee Procedure Rules	The Monitoring Officer will report to the Committee on how the "gate-keeping" role has been discharged, in respect of preliminary investigations under paragraph 3.2, and in respect of reports where s/he decided that no further action should be taken, under paragraph 4.1. The Monitoring Officer will report to the Standards Committee annually on whether the arrangements set out in this procedure have been complied with, and will include any proposals for amendments in the light of any issues	Principal Corporate Governance Officer Kate Sadler	

**STANDARDS COMMITTEE - WORK PROGRAMME 2006/7**

ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES	DATE ENTERED INTO WORK PROGRAMME / SOURCE
	that have arisen during the year.		
Register of Gifts and Hospitality	To receive a report detailing the arrangements in place for Members to declare receipt of gifts and hospitality.	Corporate Governance Officer Amy Bowler	
Informed, Transparent Decision Making	To receive an updated report on the steps the Council has taken to embed existing arrangements for Officers to make declarations of interests and declarations of offers of gifts and hospitality.	Head of Human Resources Strategy Helen Grantham	

ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
<b><u>Unscheduled Items</u></b>		
New Model Members' Code of Conduct	To consider the revised Model Code of Conduct for Members following receipt of the Model Code.	Lead Officer: Kate Sadler
Officer Code of Conduct	Approval of a revised Leeds City Council Officer Code of Conduct following receipt of the Model Code.	Lead Officer: Stuart Turnock
Partnerships Survey	To receive a report detailing the outcome of the partnerships survey and the Corporate Governance arrangements in place within the Council's partnerships.	Lead Officer: Liz Davenport